

Acknowledgement of California Sexual Harassment Prevention Training

As a consultant working in the state of California or for a client based in California, Kforce is required by law to provide you with Sexual Harassment Prevention training.

By signing this agreement, I agree to complete the California Sexual Harassment Prevention Training program within 30 days of my start date. After completion of the course, I agree that I will email my completion certificate to Kforce Compliance at <u>compliancetraining@kforce.com</u> (instructions are included within the training).

I also understand that the Professionalism and Respect in the Workplace policy is available on the Consultant On Assignment website located at https://kforcegreatstart.estaff365.com/Account/Login?ReturnUrl=%2f and that this policy may be updated from time-to-time, and that it is my responsibility to periodically check the Consultant on Assignment website, review updates, and continue to follow the rules and guidance in this policy including any updates. I understand that failure to follow this policy may subject me to discipline up to and including immediate termination.

If I have questions regarding the content or interpretation of this training or related policy, I will bring them to the attention of my immediate supervisor, the Corporate Human Resources Department, or the Customer Solutions Center at (888) 435-7957, option 1 or via email at <u>CustomerSolutionCenter@kforce.com</u>.

EMPLOYEE SIGNATURE

Andrew Sharp

NAME

03/14/2022

DATE